

Kent Society of Rugby Football Union Referees Ltd

## **Grievance Procedure**

Whilst formal complaints from the Members of the Society are rare, it is important that there is a procedure to follow for resolution.

Most of the matters of ill feeling arise from appointments and allocation of games at certain Levels. The Society has a number of competing priorities and some disappointments are inevitable despite using reasonable efforts at fairness and equity.

- 1. In the event of a complaint concerning appointments do raise it with the Appointments Officer who will give some explanation as to the reasons.
- 2. If this does not resolve the matter, take it up with the Chief Operating Officer who will use best endeavours to respond within 7 days by telephone.
- 3. Should this still prove unsatisfactory then the case should be taken up with the Society Compliance Officer (SCO) who will arrange to meet the complainant within a further 21 days, by mutual agreement. The complainant may choose to bring a fellow member to assist and the SCO will also be supported by a fellow committee member. This meeting will use best endeavours to reach a consensus, a decision made and an agreed written implementation plan put in place.
- 4. If this is still unacceptable to the complainant, an appeal should be made to the current President of KSRFUR who will hear the complaint from first principles.
- 5. Finally, there will always be recourse to the RFU as the final arbiter.

Any other concerns should follow the same path, starting at para 2. With the COO.



